

## Annex - 2/Project A

Program Name	Emergency humanitarian assistance to Ukraine		
Project Name	Cash distribution to internally displaced persons and local people in Mykolaiv and Kherson Oblasts		
Start Date	31 <sup>st</sup> Mar. 2024	End Date	31 <sup>st</sup> Oct. 2024

<b>Project purpose</b>	The urgent basic needs of vulnerable internally displaced persons and local residents in Mykolaiv and Kherson Oblasts		
<b>Outcomes and indicators</b>	<b>Outcomes</b> Food, necessities and medicines will be accessible to IDP and the most vulnerable of the locals in Mykolaiv and Kherson	<b>Indicators</b> Living conditions have improved as a result of cash transfers.  Target: 85% of monitored persons	<b>Means of Verification</b> An online, face-to-face, and telephone survey will be conducted on 264 randomly sampled beneficiaries
<b>Outputs and indicators</b>	<b>Outputs</b>	<b>Indicators</b>	<b>Means of Verification</b>
<b>Output</b>	840 Individual Beneficiaries will receive cash assistance for a period of 3 months, 3600 Ukrainian hryvnia per person in line with the CASH Cluster.	1. 840 beneficiaries received cash support	Beneficiary List Telephone contact with beneficiaries

### Project Activities:

- 1-1. Field Team organization and orientation
- 1-2. Select beneficiaries in the target areas
- 1-3. Preparation and transfer procedures for cash benefits
- 1-4. Monitoring

### 1. Description of Businesses

A total of 840 IDP and locals in the provinces of Mykolaiv and Kherson will receive a multi-purpose cash-delivery service to meet their urgent needs. This cash-delivery service will include food, hygiene, medicine and health care. The amount of payment is 3,600 hryvnia (about 13,800 yen) per capita per month as recommended by the Ukrainian National CASH WG, and as with other participating organizations that provide cash payments, three months' worth of cash will be paid by bank transfer.

The international cash working group:

While cash is the best means, CASH WG also recommends the provision of food and other supplies in kind according to the needs of the beneficiaries. Based on this, the Ukraine CASH WG suggests providing cash if the local market is functioning and the beneficiaries wish to receive cash, and CASH WG also suggests flexible responds to cases where the local market is not functioning or the beneficiaries live in remote areas or wish to receive in kind rather than cash benefits for other reasons. In light of the functioning of the regional market and the past experience of projects in Ukraine, it was judged that the beneficiaries had a high need for cash, and this project was decided to be a cash payment.

#### 1.1 Field team organization and orientation

The association, together with the local implementing partner, will form one field team in Mykolaiv and one field team in Kherson. The team will have one outreach worker and one social worker. A medical advisor will also be assigned to identify persons with disabilities among potential beneficiaries.

At the field team orientation, implementing partner explains to the field team the code of conduct, including policies to protect against sexual exploitation and abuse, how to respond to complaints and counseling services, and safety control manuals, etc.,

and ensures thorough adherence to the activities.

## 1.2 Selection of beneficiaries

Beneficiaries living in areas in need of assistance will be selected by referring to the "Cluster Priorities Matrix" recommended by the Ukrainian National CASH WG. Of the four districts in Mykolaiv, Michalowski and Bashtansky districts, and in Khelson, Khelsonsky and Belislavsky districts, which are currently under Ukrainian control, are listed as priority areas to be supported by Cluster Priorities Matrix, and these four districts will be the main target areas. Early assessments will be conducted by the field team, IDP reception facilities, outreach visits to remote areas, implementing partner owned hotlines, and referrals from other support organizations. They identify potential beneficiaries by checking whether they are new IDP who have been evacuated in less than 30 days, whether they have completed IDP registration process, and whether they meet certain criteria that are considered vulnerable. After a comprehensive assessment, IMPLEMENTING PARTNER decides whether or not to provide support, including family structure and sources of income, and the Society confirms and approves the list of people to be supported. Medical advisors assigned to the field team will diagnose whether potential beneficiaries meet the requirements for registration of persons with disabilities set by the Ukrainian government, and those who meet the requirements will be selected as beneficiaries regardless of whether they have a disability certificate or not. In addition, the complaint/consultation desk established by JFBA and IMPLEMENTING PARTNER in the current project will be utilized in this project as well. Contact points will be set up in both the association and IMPLEMENTING PARTNER, so that local residents can inquire at a convenient contact point.

In the assessment of the selection of beneficiaries, a leaflet describing the contents and purpose of this project and the contact information of the complaint consultation desk and how to respond to the contact information shall be distributed and the contents shall be explained orally. At that time, the items that can be purchased (food, hygiene products, pharmaceuticals and health services, etc.) will be explained, and guidance will be given to prevent the purchase of inappropriate items such as luxury items, and the consent will be signed.

For those suspected of war crimes, the government will carefully observe the situation of the person and the community when interviewing the beneficiaries to avoid support. Efforts will be made to exclude war criminals and potential war criminals as much as possible in the selection of beneficiaries through participation in clusters and information gathering.

Referring to the "Cluster Priorities Matrix" recommended by the Ukrainian National CASH WG, the criteria for those who are eligible for support are as follows in order to reach the particularly vulnerable.

An individual who falls under any of the basic conditions and furthermore falls under any of the additional conditions

Basic conditions①	New IDP (those who have arrived at the evacuation site in the last 30days)
Basic conditions②	People living in conflict zones within 30 km of the front lines (Refer to the "Cluster Priorities Matrix" recommended by the Ukrainian National CASH WG and target areas with higher needs for assistance.)
Basic conditions③	Those whose average monthly income is less than 5,840 hryvnia (about 22,200 yen)

Additional Terms①	Persons with disabilities in the household
Additional Terms②	People who have elderly people aged 60 or older in their household
Additional Terms③	Households with three or more children under the age of 18 (Priority is given to household's headed by a woman, such as single-mother household's and household's where the father is absent and only the mother and child are present.)

With respect to additional conditions, persons who are confirmed by the medical advisor to meet the conditions for registration of persons with disabilities as set forth by the Government of Ukraine shall be eligible for support regardless of whether or not they are registered.

It is a prerequisite that those eligible for support have access to local financial institutions and are able to use cash. In cooperation with the Ukrainian National CASH WG and registered organizations of the Blockchain System Building Blocks (BB), which prevents duplication of beneficiaries, cash-delivery will be implemented. Since a taxpayer identification number is required to register with BB, benefits for children under the age of 18 who do not have a taxpayer identification number are registered as benefits for adults who share the same livelihood and transferred to the adult's bank account.

IMPLEMENTING PARTNER will establish a system to efficiently refer those who are eligible for this project and will take advantage of its ties with local governments and other support organizations to respond independently to those who are not eligible for this project.

### **1.3 Preparation and transfer procedures for cash benefits**

Cash transfers will be made by bank transfer and the amount will be transferred from IMPLEMENTING PARTNER's bank account to the beneficiary's bank account. After the preparation of the bank transfer is completed, the beneficiaries will be contacted by phone to obtain their bank account information and to notify them of the expected date of the transfer. After the bank transferred, check how much the beneficiaries have received and whether they have used it for their necessary needs. In Ukraine, cash transfers by bank transfer are common, but if cash transfers by other means become necessary, they will be flexible.

### **1.4 Monitoring**

Prior to the implementation of the project, the member NGO will develop a programme to monitor and evaluate IMPLEMENTING PARTNER and the progress of the project on a regular basis. In addition, local Ukrainian staff members of the member NGO will accompany IMPLEMENTING PARTNER on its activities and operate the project in close cooperation with IMPLEMENTING PARTNER. In addition, JICA's non-Japanese staffs will regularly visit the project sites to monitor the activities and to meet with the beneficiaries, IMPLEMENTING PARTNER and authorities. In addition, JICA's non-Japanese staffs will conduct face-to-face discussions and analyze the situation/needs of the project and reflect the results in the activities. The frequency and frequency of on-site visits will depend on the safety situation. Since Khelson Province is close to the front line and is a region that is heavily damaged by conflicts, the plan is to limit the field visits by foreign international staff to Mykolaiv Province only.

For the beneficiaries who have completed the implementing partner procedures, monitoring will be conducted sequentially using methods that are convenient for each beneficiary, including online, face-to-face, and telephone. Based on Post Distribution Monitoring Sheet used by the Ukrainian National CASH WG, the member NGO will develop its own monitoring tool. The tool will investigate how the beneficiaries have used the money, how their living conditions have improved, how they have received the money, and whether there have been any issues with the amount of money received. In addition, improvements will be reflected in projects based on the opinions of the beneficiaries. In addition, identify and document the needs of the most vulnerable people with disabilities, the elderly and those with three or more children to be supported and whether those needs have been met. In the event that, it is reported that the cash is used for luxury goods or gambling, the reasons, etc. shall be heard from the beneficiaries in question, and whether further support, such as referral to medical institutions, is necessary shall be confirmed. In order to ensure that the necessary support needs are met, the objectives of the project will be explained during the beneficiary selection assessment, and the agreement will be signed by the beneficiaries. Monitoring was performed by random sampling at 31.4% of the recipients (confidence level 95%; confidence interval 5%; for 840 recipients, required sample size 264).  $264/840 = 31.4\%$ . The 95% confidence level and the 5% confidence interval are the sample sizes recommended by the international cash working group.